ADELINA GIANNETTI, Assistant Superintendent of Secondary and Special Services CHRISTINE HALE, Assistant Director of Special Services RITA JENKINS, Assistant Director of School Counseling & Health/Nursing Services IDA SMITH, Chief Academic Officer

TONY TRONGONE Superintendent

March 13, 2020

Dear Parents and Guardians,

With the ever-evolving issues related to the Coronavirus (COVID-19), it is important that we communicate with you our specific plans relating to students in Grades 6-12. I can assure you we are following all the recommendations provided by the County Health Department to help guarantee the health and well-being of our school community. The Department of Education has recommended School Districts create instructional plans for the continuation of learning should schools or districts close based on the County Health Department's recommendation.

Our teachers have worked diligently over the past several days creating lessons with corresponding activities specific to the courses they teach. In the event of a school or district closure, teachers will post the lesson/assignment in Google Classroom. Students are familiar with this platform. Teachers who do not utilize Google Classroom for normal instruction will email the students daily with the lesson/assignment. For those students who do not have internet access, a paper packet with the lessons/assignments will be mailed home. Parents can also arrange to pick up their child's work packet by contacting the school. Teachers will be available via Google Classroom or through email during the assigned class period to offer students feedback and support on the assignment. If you or your child experiences difficulty with communicating via Google Classroom or email, please contact the school and someone will assist you.

For students with disabilities, special education teachers have created specific lessons or lesson modifications commensurate with a student's IEP. Special Education teachers will also be available as indicated above. Related Services such as OT, PT and speech will be provided once school reopens.

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Attached please find detailed information about Student Expectations during school closure. Please review the information carefully with your child(ren). If you have any questions, please consult your Principal.

While I know this is not an optimal situation, I can assure you we are committed to serve our students. We will get through this together. Thank you for your continued support.

Sincerely,

Adelina Giannetti

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Assistant Superintendent of Secondary & Special Services